

Monday 7th November 2022

H A M M E R S M I T H



25 Cathnor Road
Hammersmith
London
W12 9JD
T: 020 8222 6000
F: 020 8222 6728
E: info@hammersmithacademy.org
W: www.hammersmithacademy.org

BTEC EXAMINATIONS – JANUARY 2023

Dear Parent/Carer,

You are receiving this letter as your child is studying for one or more Level 3 BTEC qualifications.

BTEC qualifications include coursework units, which are internally marked and externally moderated. They also include both internal units in the form of coursework and external units in the form of exams which are marked externally.

Students **MUST** pass both types of units in order to achieve an overall BTEC qualification. A fail in the either internal or external unit will result in a fail in the whole course, regardless of results in either type of units. It is therefore vital that your child fully prepares for the external units and maintains consistency in meeting the internal unit coursework deadlines as required by the course leader. Failure to meet the internal deadlines will jeopardise your child's overall grade.

I have included the timetable for the dates of the external exams at the end of this letter. Please take some time to identify the exams that your child will be taking and support their preparation for them. Students must attend all exams that they have been registered for, fully prepared, with the correct equipment and on time.

If students are resitting external exams it will detract from other internal and external units due at that time. Most of the BTEC qualifications will only allow one resit (details of this can be found on the course specification or from your child's teacher). Therefore, students must put great emphasis on the January examinations to get the highest marks possible to avoid resitting the examinations.

BTEC qualifications are essential to applying for further study and future employment as they are recognised as building key skills vital at university and the world of work. With hard work students can achieve Distinctions and Distinction* in these qualifications, which I urge all students to challenge themselves to aim for. I ask that you join me in having these very high expectations for your child.

Yours faithfully,

BTEC Quality Nominee



MORNING EXAM SESSIONS: 8.15 – 8.30am arrival

AFTERNOON EXAM SESSIONS: 12.45 – 13.00 arrival

JANUARY 2023 EXAMINATIONS BTEC NATIONALS

BTEC Level 3 National Extended Certificate - JANUARY 2023 EXAMINATION TIMETABLE				
Subject	Students sitting exam	Unit	Date/Supervised period	Length
Sport 31525H	<i>all Y13 students</i>	Unit 2: Fitness Training And Programming For Health, Sport And Well-Being	Wed 11/01/2023 MORNING	2h 30m
Business 31489H	<i>selected students re-sit</i>	Unit 2: Developing A Marketing Campaign PART A	Part A: Wed 11/01/2023 AFTERNOON	Part A: 2 hours
Business 31489H	<i>selected students re-sit</i>	Unit 2: Developing A Marketing Campaign PART B	Part B: Thu 12/01/2023 MORNING	Part B: 3 hours
IT 31761H	<i>all Y12 students</i>	Unit 2: Creating Systems To Manage Information PART A	Part A: Wed 16/01/2023 AFTERNOON	Part A: 3 hours
IT 31761H	<i>all Y12 students</i>	Unit 2: Creating Systems To Manage Information PART B	Part B: Thu 17/01/2023 MORNING	Part B: 2 hours
Business 31463H	<i>all Y13 students</i>	Unit 3: Personal and Business Finance	Tue 17/01/2023 MORNING	2hours
IT 31760H	<i>all Y13 students</i>	Unit 1: Information Technology Systems	Mon 23/01/2023 MORNING	2hours

**REGISTRATION IN THE
6FLC**

**MORNING EXAM
8.15 - 8.30AM arrival**

**AFTERNOON EXAM
12.45 - 13.00PM arrival**