

Wednesday 17th March 2021

H A M M E R S M I T H

Academy

25 Cathnor Road
Hammersmith
London
W12 9JD
T: 020 8222 6000
F: 020 8222 6728
E: info@hammersmithacademy.org
W: www.hammersmithacademy.org

GCSE & A-LEVEL ASSESSMENT TIMELINE & PORTFOLIO

Dear Year 11, Sixth Form Students and Parent/Carers,

Further to my letter dated Thursday 11th March 2021, I can now share with you the timeline of the upcoming assessment process and what will constitute the assessment portfolio for each subject.

Assessment Timeline

WEEK BEGINNING	DESCRIPTION
15.03.2021	Teaching toward Assessment 1 Material
22.03.2021	Teaching toward Assessment 1 Material
29.03.2021	Assessment Period 1 (Year 11 only)
05.04.2021	Easter Holiday
12.04.2021	Easter Holiday
19.04.2021	Assessment Period 1 (Year 11,12 &13)
26.04.2021	Teaching toward Assessment 2 Material
03.05.2021	Teaching toward Assessment 2 Material
10.05.2021	Teaching toward Assessment 2 Material
17.05.2021	Assessment Period 2 (Year 11,12 & 13)
24.05.2021	Assessment Period 2 (Year 11 only)
31.05.2021	Half Term
07.06.2021	Faculty final moderation & internal grade submission
14.06.2021	SLT Moderation & Final external grade submission

In each of the forthcoming assessment periods your Heads of Subject will communicate with you which topics will be covered in that assessment. This will mean that you can focus your revision. The lessons that you have prior to an assessment will also be focussed on revision for that assessment.

Every upcoming assessment will be 1 hour long (excluding extra time)



Assessment Portfolio

As I mentioned in my previous letter to you, we will build a portfolio of work that evidences the grade that you have achieved. As teachers have to assess your grade based on the whole of the course covered to date – then **at least 2 pieces of assessment in your portfolio will come from historic work**, this will be decided by the Head of Subject. You may have a maximum of 3 pieces of historic assessment. You must also **have a minimum of 2 future assessment pieces in your portfolio** which will be completed in the highlighted assessment periods and collectively these must be worth a minimum of 50% of your entire grade. This is to ensure that you are able to make a significant difference to your overall grade by the work and revision you put in now.

Each Head of Subject will complete the following table with detailed information about the topics covered and the weighting that is allocated to your overall grade for that subject. Each grade will be given a percentage and scaled according to the weighting. Your final percentage will indicate your rank order and grade.

The final grades will be internally moderated using moderation material provided by the exam boards before the final grades are submitted.

ASSESSMENT PORTFOLIO		INDIVIDUAL WEIGHTING	OVERALL WEIGHTING
Compulsory (Historic)	Holistic average grade based on previous modular data and converted to a grade – Centrally produced	15%	15%
Historic	E.g. NEA or M2 or another piece of work – Department to determine		35%
Historic or Future	Department to determine		
Future Assessment Period 1	Department to determine		50%
Future Assessment Period 2	Department to determine		

You should expect to hear from your Heads of Subject before Easter with details of your portfolio make up.

We will send an assessment timetable indicating exactly when you will take each assessment in the coming days.

You must work hard and revise over the Easter holidays as you would have done under normal circumstances.

If you have any questions about any information here then please do not hesitate to contact your tutor or your subject teachers or Ms Whittaker, Ms Simonovski, Mr Wilson or Mr Lisseman. We will be able to answer questions or queries that you have.

Good luck and best wishes to you all,

Mr Lisseman
Associate Headteacher